

## CYBERSECURITY TIPS FOR SMALL BUSINESS

1. Password Protect Everything (Use PW management software like LastPass)
2. Train Your Employees on Cybersecurity Best Practices
3. Don't Mix Work and Pleasure (separate device use based on work content, personal content/use)
4. Avoid Freeware when possible (common source of Malware)
5. Back up your Data
6. Protect Yourself Against Viruses, Spyware, Malware (update software regularly)
7. Use Firewalls (place firewall software on your network)
8. Encrypt Data (Install encryption software on devices, drives, encrypt sensitive emails)
9. Secure Your Devices (protect them against physical theft)
10. Safeguard Access to your Company's Systems

